

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD
MEETING

ADRA Office
4919 Jamestown Avenue, Suite 203
Baton Rouge, LA 70808
March 20, 2015
10:00 A.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Jean Hartzog, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of January 16, 2014 Minutes: Jean Hartzog, Secretary/Treasurer
- V. Treasurer's Report: Jean Hartzog, Secretary/Treasurer
 - a) January 2015
 - b) February 2015
- VI. Public Questions or Comments
- VII. New Business
 - a) Approval of Applicants to be Credentialed
 - b) Approval of Consent Agreement: Patrick Dowd
 - c) AG Debt Collection Update
 - d) Direct Clinical Supervision – JoAnn Brown
 - e) Administrative Hearing: Catherine Clark, LAC @ 1:00 PM
- VIII. Old Business
 - a) Rule Change Update: Celia Cangelosi
- IX. Executive Director's Report: LaMiesa Bonton, Executive Director

Adjourn Meeting: Next meeting date: Friday, May 15, 2015; 10:00 a.m. @ the ADRA Office, Baton Rouge, Louisiana

Approved and Adopted: Roy Baas, Chairman X

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, March 20, 2015 at 10:00 a.m.

Held at:

ADRA Office

4919 Jamestown Avenue, Suite 203

Baton Rouge, LA 70808

I. Call to Order

The March 20, 2015 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Baas, LAC, CCGC, CCS, Chairman, at approximately 10:00 a.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Baas, LAC, CCGC, CCS, Chairman
Paul Schoen, LAC, CCGC, Vice-Chairman
Jean Hartzog, CPP, Secretary/Treasurer
JoAn Brown, LAC
Bernadine Williams, LAC, CCS
Shaneeka Harrison, LAC, CCGC
Dr. Ken Roy

Members Absent:

Kevin James, RAC, CCS

ADRA Staff Present:

LaMiesa Bonton, Executive Director
Lauren Lear, Assistant Director
Carla Jones, Administrative Assistant

III. Public Introductions

Guests:

Marolon Mangham
Keith Cooper

Minutes of ADRA Board Meeting of 3/20/15

IV. Approval of January 16, 2015 Minutes (Attachment 2)

A draft of the January 16, 2015 board meeting minutes was presented for approval. A motion was made to approve the minutes by Shaneeka Harrison, LAC, CCGC and seconded by Bernadine Williams, LAC, CCS. The motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

The January and February Treasurer's Reports were presented by LaMiesa Bonton, Executive Director and Jean Hartzog, CPP, Secretary/Treasurer; copy attached. A motion was made by Paul Schoen, LAC, CCGC and seconded by Shaneeka Harrison, LAC, CCGC to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. Public Questions or Comments.

a. Guests

Marolon Mangham, Executive Director of LASACT, reported that she, LaMiesa, Lauren, and Roy met on March 19, 2015, to review the new proposed standards. Further discussion will be had at the 2015 IC&RC Spring Meeting.

Keith Cooper, Director of Cenikor, announced that they will be holding a skeet shoot on May 15, 2015 and invited the board to attend.

VII. New Business

a. Approval of Applicants to be Credentialed

A motion was made by Bernadine Williams, LAC, CCS and seconded by Jean Hartzog, CPP to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.

b. Approval of Consent Agreement: Patrick Dowd

A motion was made by JoAn Brown, LAC to approve the consent agreement for Patrick Dowd. The motion was seconded by Bernadine Williams, LAC, CCS. The motion was approved after a unanimous vote in the affirmative. Paul Schoen recused himself from the vote.

c. AG Debt Collection Update

- a. LaMiesa Bonton, ADRA Executive Director, offered a brief update explaining to the board that the AG's office will continue to send quarterly reports. Alfredo

Santistevan and Kim Signorelli have also been transferred over. So far no collections have been made.

d. Administrative Hearing: Catherine Clark, LAC @ 1:00 PM

A motion was made by Bernadine Williams, LAC, CCS and seconded by JoAn Brown, LAC to enter into executive session. The motion was approved after a unanimous vote in the affirmative.

A motion was made by JoAn Brown, LAC and seconded by Shaneeka Harrison, LAC, CCGC to return from executive session. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Bernadine Williams, LAC, CCS and seconded by JoAn Brown, LAC to accept the proposed facts of finding. The motions were approved after a unanimous vote in the affirmative.

A motion was made by Shaneeka Harrison, LAC, CCGC and seconded by JoAn Brown, LAC to accept the proposed conclusions of law. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Bernadine Williams, LAC, CCS and seconded by JoAn Brown, LAC to accept the following proposed order. Alternate #1 with proposed changes – LAC #1396 is revoked permanently and further ordered Ms. Clark to pay the administrative fine assessed and all costs incurred from the hearing. The motion was approved after a unanimous vote in the affirmative.

VIII. Old Business

a) Rule Change Update: Celia Cangelosi

Celia Cangelosi, Board Attorney, gave a brief report on some discrepancies in our rule making process. We have done a thorough review of the statute and made note of what we have the authority to expand by rule. In the coming board meetings, we will be presenting some proposed changes to the rule based on that authority.

IX. Executive Director's Report: LaMiesa Bonton

Director and Chair will be attending the IC&RC Meeting Apr 8-10 in San Diego. ADC/AADC standard changes will be discussed at this meeting so attendance is extremely important.

The new ADC test went effect Feb 16th. We have posted the new candidate guide and job task analysis on the website. LASACT sent out a message about the new test and we sent

Minutes of ADRA Board Meeting of 3/20/15

out notices to people who applied to test but failed or hadn't tested yet so that we get them tested before the test changed.

Capital One agreed to let us keep the pro-deposit and waive the \$35 monthly account fee. The rep that sold us the pro-deposit is no longer with the company.

Reminder: Financial Disclosure Forms are due to Ethics Board on May 15. We are about to start shredding documents per our retention schedule. We have scheduled a pick for next week.

Next meeting date: Friday, May 16, 2015; 10:00 a.m. @ the ADRA Office.

A motion was made by Bernadine Williams, LAC, CCS and seconded by Shaneeka Harrison, LAC, CCGC to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Jean Hartzog, CPP, Secretary/Treasurer